

Resolution of Council

19 September 2022

Item 4.2

Council Committees - Functions, Membership, Election of Deputy Chairpersons

Memorandum by the Chief Executive Officer

To Council:

In accordance with the provisions of section 360 of the Local Government Act 1993, the Local Government (General) Regulation 2021 and clause 19.2 of the City of Sydney Code of Meeting Practice (the Code), the council may establish such committees as it considers necessary.

On 21 February 2022, Council resolved to adopt meeting times, functions, policies and procedures of the following Committees:

- Corporate, Finance, Properties and Tenders Committee, commencing at 2.00pm.
- Business and Economic Development Committee, commencing at the conclusion of the Corporate, Finance, Properties and Tenders Committee.
- Housing For All Committee, commencing at the conclusion of the Business and Economic Development Committee.
- Cultural and Creative Committee, commencing at the conclusion of the Housing For All Committee.
- Resilient Communities Committee, commencing at the conclusion of the Cultural and Creative Committee.
- Transport, Heritage, Environment and Planning Committee, commencing at the conclusion of the Resilient Communities Committee.

The administrative arrangements associated with Council's committees are detailed in Attachment A - Functions, Delegations, Policies and Procedures of Council Committees.

Election of Deputy Chairpersons

Council may elect a Deputy Chairperson of each Committee in accordance with clauses 19.15 and 19.16 of the Code of Meeting Practice.

Previously, the Council has chosen to hold a separate election for each of the Deputy Chairperson positions. Elections were conducted by open, exhaustive voting (that is, by a show of hands or similar means for candidates duly nominated).

At the Council meeting of 21 February 2022, Council elected Deputy Chairpersons for each of Council's Committees for a term commencing immediately and ending on 30 September 2022, with the Lord Mayor chairing all Committees.

Council will be required to elect a Deputy Chairperson for each of the following Committees for the new term of office commencing immediately and ending on 30 September 2023:

- (1) Corporate, Finance, Properties and Tenders Committee
- (2) Business and Economic Development Committee
- (3) Housing For All Committee
- (4) Cultural and Creative Committee
- (5) Resilient Communities Committee
- (6) Transport, Heritage, Environment and Planning Committee

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Chief Executive Officer

Attachments

Attachment A. Functions, Delegations, Policies and Procedures of Council Committees

Moved by the Chair (the Lord Mayor), seconded by Councillor Scully –

It is resolved that:

- (A) the Functions, Delegations, Policies and Procedures of Council Committees, as shown at Attachment A to the subject Memorandum, be endorsed and adopted;
- (B) Council elect the Deputy Chairpersons of the Corporate, Finance, Properties and Tenders Committee, Business and Economic Development Committee, Housing For All Committee, Cultural and Creative Committee, Resilient Communities Committee and Transport, Heritage, Environment and Planning Committee for a term commencing immediately following the election and ending on 30 September 2023;
- (C) the method of voting be open, exhaustive voting; and
- (D) the Chief Executive Officer conduct the election forthwith.

Carried unanimously.

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At this stage of the meeting, the Chief Executive Officer, as Returning Officer, called upon the Council Business Coordinator to assist with the conduct of the ballot.

The Council Business Coordinator invited nominations from Councillors for the positions of Deputy Chairs of Committees.

Nominations were made and accepted as follows.

Elections were then conducted, with the results as follows –

(1) Corporate, Finance, Properties and Tenders Committee

One nomination for the Deputy Chairperson was received, as follows -

Councillor Jess Scully (nominated by Councillor Kok, seconded by Councillor Chan).

Councillor Scully indicated acceptance of her nomination.

There were no other nominations.

The Council Business Coordinator then declared Councillor Jess Scully duly elected to the position of Deputy Chairperson of the Corporate, Finance, Properties and Tenders Committee for a term commencing immediately and ending on 30 September 2023.

(2) Business and Economic Development Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Robert Kok (nominated by Councillor Scully, seconded by Councillor Davis).

Councillor Kok indicated acceptance of his nomination.

There were no other nominations.

The Council Business Coordinator then declared Councillor Robert Kok duly elected to the position of Deputy Chairperson of the Business and Economic Development Committee for a term commencing immediately and ending on 30 September 2023.

(3) Housing For All Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Sylvie Ellsmore (nominated by Councillor Ellsmore, seconded by the Chair (the Lord Mayor)).

Councillor Ellsmore indicated acceptance of her nomination.

There were no other nominations.

The Council Business Coordinator then declared Councillor Sylvie Ellsmore duly elected to the position of Deputy Chairperson of the Housing For All Committee for a term commencing immediately and ending on 30 September 2023.

(4) Cultural and Creative Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Lyndon Gannon (nominated by Councillor Scully, seconded by Councillor Chan).

Councillor Gannon indicated acceptance of his nomination.

There were no other nominations.

The Council Business Coordinator then declared Councillor Lyndon Gannon duly elected to the position of Deputy Chairperson of the Cultural and Creative Committee for a term commencing immediately and ending on 30 September 2023.

(5) Resilient Communities Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor (Waskam) Emelda Davis (nominated by Councillor Chan, seconded by Councillor Kok).

Councillor Davis indicated acceptance of her nomination.

There were no other nominations.

The Council Business Coordinator then declared Councillor (Waskam) Emelda Davis duly elected to the position of Deputy Chairperson of the Resilient Communities Committee for a term commencing immediately and ending on 30 September 2023.

(6) Transport, Heritage, Environment and Planning Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor HY William Chan (nominated by Councillor Scully, seconded by Councillor Davis).

Councillor Chan indicated acceptance of his nomination.

There were no other nominations.

The Council Business Coordinator then declared Councillor HY William Chan duly elected to the position of Deputy Chairperson of the Transport, Heritage, Environment and Planning Committee for a term commencing immediately and ending on 30 September 2023.

Note – the Functions, Delegations, Policies and Procedures for Council’s Committees are as follows:

**CORPORATE, FINANCE, PROPERTIES AND TENDERS
COMMITTEE**

- Meeting Time: Monday 2.00pm
- Venue: Council Chamber
- Chairperson: The Lord Mayor – Councillor Clover Moore
- Deputy Chairperson: Councillor Jess Scully
- Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Yvonne Weldon
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Finance
 - (b) Consideration of budgets and quarterly budget performance
 - (c) Information technology policy
 - (d) Asset management
 - (e) Internal and external audit
 - (f) Fees and charges
 - (g) Rating matters
 - (h) City vehicles and fleet management
 - (i) City operational and property investment facilities

- (j) Industrial relations
- (k) Organisational policy
- (l) City property management, including management, maintenance, leasing, licensing and sale of Council property (excluding footways but including the use, leasing and purchase of other non-Council property)
- (m) Tenders valued at over \$5 million

BUSINESS AND ECONOMIC DEVELOPMENT COMMITTEE

Meeting Time: At the conclusion of the meeting of the Corporate, Finance, Properties and Tenders Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore

Deputy Chairperson: Councillor Robert Kok

Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Economic development and strategy
- (b) Global city relationships, trade and marketing
- (c) Innovation
- (d) Village economies
- (e) Small business
- (f) City retailing

- (g) Operational and promotional issues relating to restaurants and hotels
- (h) Tourism
- (i) Grants and sponsorships related to the above

HOUSING FOR ALL COMMITTEE

Meeting Time: At the conclusion of the meeting of the Business and Economic Development Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore

Deputy Chairperson: Councillor Sylvie Ellsmore

Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Affordable and diverse housing
- (b) Social housing
- (c) Community housing
- (d) Grants and sponsorships related to the above

CULTURAL AND CREATIVE COMMITTEE

Meeting Time: At the conclusion of the Housing For All Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore

Deputy Chairperson: Councillor Lyndon Gannon

Members: Councillor HY William Chan
Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Arts, culture, creative industries and creative practice City events, programs and activities
- (b) Cultural and social diversity
- (c) Cultural, social and economic disadvantage
- (d) Liquor licensing
- (e) Cultural venue management
- (f) Tourism
- (g) the Film Industry
- (h) Grants and sponsorships related to the above

RESILIENT COMMUNITIES COMMITTEE

Meeting Time: At the conclusion of the Cultural and Creative Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore

Deputy Chairperson: Councillor (Waskam) Emelda Davis

Members: Councillor HY William Chan
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Assistance to community and cultural organisations
- (b) Community services
- (c) Recreation services
- (d) Child care services
- (e) Library services
- (f) City Community facilities
- (g) City Playground facilities
- (h) Innovation
- (i) Grants and sponsorships related to the above

TRANSPORT, HERITAGE, ENVIRONMENT AND PLANNING COMMITTEE

- Meeting Times: At the conclusion of the Resilient Communities Committee
- Venue: Council Chamber
- Chairperson: The Lord Mayor – Councillor Clover Moore
- Deputy Chairperson: Councillor HY William Chan
- Members: Councillor (Waskam) Emelda Davis
Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Shauna Jarrett
Councillor Robert Kok
Councillor Linda Scott
Councillor Jess Scully
Councillor Yvonne Weldon
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Planning instruments, ie, LEPs, DCPs, Policies
 - (b) Transport and access initiatives and issues
 - (c) Parking policy
 - (d) Traffic and the Local Pedestrian, Cycling and Traffic Calming Committee
 - (e) Referrals from other authorities for comment on any of the above matters
 - (f) All applications for footway usage approvals
 - (g) Environmental management and sustainability
 - (h) Parks and open spaces
 - (i) Street trees

- (j) Green roofs
- (k) Green lanes
- (l) Urban infrastructure, including roads, stormwater, drainage and footpaths
- (m) Swimming in the harbour
- (n) Street and footpath maintenance and cleaning
- (o) Graffiti removal
- (p) Waste and recycling
- (q) Street furniture
- (r) Street lighting
- (s) Grants and sponsorships related to the above

POLICIES AND PROCEDURES OF COMMITTEES

- (a) The structure and functions of Committees is standing policy of Council.
- (b) All correspondence from, or to, all Committees, shall be handled through normal Council processes.
- (c) All Committees shall be advisory to Council and have no independent role, except where specific authorities are delegated to them by Council.
- (d) Matters dealt with in Committees shall be submitted to Council without recommendation only when the chairperson so determines.
- (e) The chairperson of Committees shall have a casting vote in the event of an equality of voting.